

PHA Governance and Audit Committee Meeting Agenda

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| **Date and time** | **Venue** |
| 13 February 2025 at 10.00am | Fifth Floor Meeting Room, 12/22 Linenhall Street |

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| **Item** | **Topic and details** | **Presenter** |
| 1 | Welcome and Apologies | Chair |
| 2 | Declaration of Interests | Chair |
| 3 | Minutes of Previous Meeting held on 10 October 2024 | Chair |
| 4 | Matters Arising | Chair |
| 5 | Chair’s Business | Chair |
| 6 | Corporate Governance   * Corporate Risk Register as at 31 December 2024 **[GAC/01/02/25] (For approval)** * Public Health Directorate Risk Register as at 31 December 2024 **[GAC/02/02/25] (For noting)** * Outstanding Internal Audit Recommendations for Screening Programmes **[GAC/03/02/25] (For approval)** * Complaints, Compliments and Claims Report **[GAC/04/02/25] (For noting)** * Complaints Policy **[GAC/05/02/25] (For approval)** | Ms Scott  Dr McClean  Dr McClean  Mr Wilson  Mr Wilson |
| 7 | Internal Audit   * Progress Report **[GAC/06/02/25] (For noting)** * Internal Audit Definitions and Terminology Briefing Note **[GAC/07/02/25] (For noting)** | Mrs McKeown |
| 8 | External Audit   * External Audit Strategy **[GAC/08/02/25] (For noting)** | Mr McCance |
| 9 | Information Governance   * Information Governance Action Plan Update **[GAC/09/02/25] (For noting)** | Ms Scott |
| 10 | Finance   * Fraud Risk Assessment **[GAC/10/02/25] (For noting)** | Ms Scott |
| 11 | Overview of Recruitment Timelines **[GAC/11/02/25] (For noting)** | Ms Patterson |
| 12 | Any Other Business | Chair |
| 13 | Details of next meeting:  *Thursday 17 April 2025 at 10am*  *Fifth Floor Meeting Room, 12/22 Linenhall Street* | Chair |