

agenda

Governance and Audit Committee Meeting

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| **Date and Time** | 10 October 2024 at 2.00pm |
| **Venue** | Fifth Floor Meeting Room, 12/22 Linenhall Street, Belfast |

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| 1 | Welcome and Apologies | Chair |
| 2 | Declaration of Interests | Chair |
| 3 | Minutes of the previous meeting held on 8 August 2024 | Chair |
| 4 | Matters Arising | Chair |
| 5 | Chair’s Business | Chair |
| 6 | Corporate Governance  |  |  |
|  | * Corporate Risk Register as at 30 September 2024
 | **GAC/37/10/24****(for approval)** | Ms Scott |
|  | * Finance and Corporate Services Directorate Risk Register as at 30 September 2024
 | **GAC/38/10/24****(for noting)** | Ms Scott |
|  | * Complaints Report
 | **GAC/39/10/24****(for noting)** | Ms Scott |
|  | * Review of Standing Orders and Standing Financial Instructions
 | **GAC/40/10/24****(for approval)** | Ms Scott |
|  | * Review of Assurance Framework
 | **GAC/41/10/24****(for approval)** | Ms Scott |
|  | * Raising A Concern in the Public Interest (Whistleblowing) Policy 2024
 | **GAC/42/10/24****(for approval)** | Ms Scott |
| 7 | Internal Audit |  |  |
|  | * Progress Report
 | **GAC/43/10/24****(for noting)** | Mrs McKeown |
|  | * Mid-Year Follow up on Outstanding IA Recommendations 2023/24
 | **GAC/44/10/24****(for noting)** | Mrs McKeown |
|  | * Shared Services Audits
 | **GAC/45/10/24****(for noting)** | Mrs McKeown |
|  | * Mid-Year Assurance Statement to the Public Health Agency from the Head of Internal Audit
 | **GAC/46/10/24****(for noting)** | Mrs McKeown |
| 8 | Information Governance |  | Ms Scott |
|  | * Information Governance Action Plan 2024/25
 | **GAC/47/10/24****(for noting)** |  |
|  | * Data Protection Confidentiality Policy
 | **GAC/48/10/24****(for approval)** |  |
|  | * Access to Information Policy
 | **GAC/49/10/24****(for approval)** |  |
| 9 | Finance |  | Ms Scott |
|  | * Fraud Liaison Officer Update Report
 | **GAC/50/10/24****(for noting)** |  |
|  | * Anti-Fraud and Anti-Bribery Policy Statement & Response Plan
 | **GAC/51/10/24****(for approval)** |  |
| 10 | External Auditor’s Report to those Charged with Governance (Final) | **GAC/52/10/24****(for noting)** | Mr McCance |
| 11 | PHA Mid-Year Assurance Statement*(for recommendation to PHA Board for approval)* | **GAC/53/10/24****(for approval)** | Ms Scott |
| 12 | Contract Assurance Process 2024/25 Report | **GAC/54/10/24****(for noting)** | Ms Scott |
| 13 | Joint Emergency Planning Annual Report 2023-2024 | **GAC/55/10/24****(for approval)** | Ms Scott |
| 14 | Draft Governance and Audit Committee Self-Assessment | **GAC/56/10/24****(for approval)** | Chair |
| 15 | SBNI Declaration of Assurance | **GAC/57/10/24****(for noting)** | Ms Scott |
| 16 | Any Other Business |  | Chair |
| 17 | Details of next meeting:*Thursday 13 February 2025 at 10am**Fifth Floor Meeting Room, 12/22 Linenhall Street* |  |